

2.12 Presentation software

1. In Microsoft PowerPoint, when creating a new presentation, you can choose between a blank presentation, a design template and the AutoContent _____.
a. witch b. wizard c. bogeyman
2. PowerPoint can be used to create presentation _____.
a. slideshows b. picture shows c. exhibitions
3. You can choose a _____ to move from one slide to another.
a. changing effect b. moving effect c. transition effect
4. You can include moving pictures in your presentation. These are called _____.
a. films b. movies c. animations
5. You can choose a _____ for your presentation.
a. colour pattern b. colour arrangement c. colour scheme
6. You can give your presentation over the internet as an _____.
a. online broadcast b. online show c. online spectacle
7. It's usually clearer to present statistics in the form of a table or _____.
a. chart b. figure c. track
8. If you wish, the software will help you _____ of your presentation.
a. practice the times b. rehearse the timing c. try out the times
9. You can choose to record the _____ on your computer...
a. narration b. speaking c. voice
10. ...rather than giving it _____.
a. in real life b. for real c. live



3. 7 internet security

A. Choose the best words to go into each of the spaces.

1. A person who illegally accesses somebody else's computer over the internet is called a _____.

- a. pirate b. hack c. hacker

2. A website which (in theory) cannot be accessed by a hacker is _____.

- a. strong b. secure c. clean

3. A website which can only be viewed by authorised people has _____ access.

- a. reduced b. small c. restricted

4. Unwanted advertising emails are popularly known as _____.

- a. meatloaf b. spam c. sausages

5. Software which blocks attempts by others to access your computer over the internet is called a _____.

- a. firewall b. fire blanket c. fire engine

6. It's essential to _____ your anti-virus protection regularly.

- a. up-to-date b. date c. update

7. Anti-virus software can _____ your computer for viruses.

- a. detect b. review c. scan

8. Anti-virus software can also _____ viruses on removable media, such as floppy disks.

- a. detect b. control c. see

9. When your anti-virus software subscription _____.

- a. ends b. stops c. expires

10. ... it's a good idea to _____ it immediately.

- a. renew b. renovate c. replace

B. Match the malware with the damage. (It's not easy, and the terms are sometimes confused with each other.)

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| 1. virus | a. collects and sends private information from the infected computer to a third party |
| 2. spyware | b. an undesirable program which can replicate itself across a network |
| 3. trojan horse | c. allows a hacker to access private information when he/she wishes |
| 4. keystroke logger or keylogger | d. a program which adds itself to an executable file, and can cause considerable damage to the data on the infected computer |
| 5. worm | e. records characters that are typed into a computer |