

# Project Budget

[Company Name / Logo]

Project Lead: [Name]  
 Start Date: [Date]

	BUDGET	ACTUAL	Under(Over)
Total	\$ 1,300.00	\$ 750.00	\$ 550.00

WBS	Task	Lead (responsible)	Labor		Materials		Fixed	Budget	Actual	Under(Over)
			Hrs	Rate	Units	\$/Unit	Costs			
<b>1</b>	<b>[ Level 1 Category ]</b>							<b>\$ 1,300.00</b>	<b>\$ 750.00</b>	<b>\$ 550.00</b>
1.1	[ Level 2 Task ]		8.0	\$12.50	25.0	\$4.50	\$50.00	262.50	150.00	112.50
1.2	[ Level 2 Task ]		10.0	\$11.25			\$250.00	362.50	400.00	(37.50)
1.3	[ Level 2 Task ]				30.0	\$22.50		675.00	200.00	475.00
1.3.1	[ Level 3 Task ]							-	-	-
1.3.2	[ Level 3 Task ]							-	-	-
1.3.2.1	[ Level 4 Task ]							-	-	-
1.3.2.2	[ Level 4 Task ]							-	-	-
1.3.3	[ Level 3 Task ]							-	-	-
1.4	[ Level 2 Task ]							-	-	-
1.5	[ Level 2 Task ]							-	-	-
<b>2</b>	<b>[ Level 1 Category ]</b>							<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
2.1	[ Level 2 Task ]							-	-	-
2.2	[ Level 2 Task ]							-	-	-
2.3	[ Level 2 Task ]							-	-	-
2.3.1	[ Level 3 Task ]							-	-	-
2.3.2	[ Level 3 Task ]							-	-	-
2.3.2.1	[ Level 4 Task ]							-	-	-
2.3.2.2	[ Level 4 Task ]							-	-	-
2.3.3	[ Level 3 Task ]							-	-	-
2.4	[ Level 2 Task ]							-	-	-
2.5	[ Level 2 Task ]							-	-	-
<b>3</b>	<b>[ Level 1 Category ]</b>							<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
3.1	[ Level 2 Task ]							-	-	-
3.2	[ Level 2 Task ]							-	-	-
3.3	[ Level 2 Task ]							-	-	-
3.3.1	[ Level 3 Task ]							-	-	-
3.3.2	[ Level 3 Task ]							-	-	-
3.3.2.1	[ Level 4 Task ]							-	-	-
3.3.2.2	[ Level 4 Task ]							-	-	-
3.3.3	[ Level 3 Task ]							-	-	-
3.4	[ Level 2 Task ]							-	-	-
3.5	[ Level 2 Task ]							-	-	-
<b>4</b>	<b>[ Level 1 Category ]</b>							<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
4.1	[ Level 2 Task ]							-	-	-
4.2	[ Level 2 Task ]							-	-	-
4.3	[ Level 2 Task ]							-	-	-
4.3.1	[ Level 3 Task ]							-	-	-
4.3.2	[ Level 3 Task ]							-	-	-
4.3.2.1	[ Level 4 Task ]							-	-	-
4.3.2.2	[ Level 4 Task ]							-	-	-
4.3.3	[ Level 3 Task ]							-	-	-
4.4	[ Level 2 Task ]							-	-	-
4.5	[ Level 2 Task ]							-	-	-
<b>5</b>	<b>[ Level 1 Category ]</b>							<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
5.1	[ Level 2 Task ]							-	-	-
5.2	[ Level 2 Task ]							-	-	-
5.3	[ Level 2 Task ]							-	-	-
5.3.1	[ Level 3 Task ]							-	-	-
5.3.2	[ Level 3 Task ]							-	-	-
5.3.2.1	[ Level 4 Task ]							-	-	-
5.3.2.2	[ Level 4 Task ]							-	-	-
5.3.3	[ Level 3 Task ]							-	-	-
5.4	[ Level 2 Task ]							-	-	-
5.5	[ Level 2 Task ]							-	-	-

## TEMPLATE ROWS

Use the rows listed below by Copying and Pasting (or Copy and Insert), depending on which WBS level you want to use.

<b>1</b>	<b>[ Task Category ]</b>							<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
1.1	[ Level 2 Task ]							-	-	-
1.1.1	[ Level 3 Task ]							-	-	-
1.1.1.1	[ Level 4 task ]							-	-	-
1.1.1.1.1	[ Level 5 task ]							-	-	-